

# PPD Charging Practices

## Program Support (PS)

- General Training
  - Training common across the lab
  - Examples: Traffic safety, computer security
- Division Activities
  - Management of group, department, division
  - Quality assurance
  - Performance review
  - All-CRO, division, department all-hands meetings
- Charge to department PS code

Department	PS Code
AMD	40PD.08.03
Astro	40PD.70.01.07
CMS	40PD.30.08
DDOD	40PD.80.01.01
Div. Office	Use Home Code
EED	40PD.50.01.01
MED	40PD.60.01
Muon	40PD.20.01.08
PPI	40PD.90.01.03
SSD	40PD.10.02.01
Theory	40PD.40.04

## General and Administrative (GA)

- General outreach/education services/internship program management
  - Charge to 40PD.01.01.06
- Labwide Activities
  - Service on review of Fermilab or non-Fermilab projects/programs/activities
  - Fermilab All Hands
  - Service on Lab Committees
  - Charge to 40PD.01.01.05

## Common Site Support (CSS)

- Building Maintenance/Management
- Vehicle Maintenance
- Facility Infrastructure
- Licenses for software not directly associated with projects or operations
- Charge code depends on the task

## Conference Travel/attendance/presentations

- Charge to activity or project supporting the work

## Training Associated with Job Function

- Examples: Working from heights, beryllium handling, crane operation
- Charge to home code